Guidelines
The Jack G. Justus Endowment for Teaching Excellence

Description: The Jack G. Justus Teaching Excellence Award recognizes Dale Bumpers College of Agricultural, Food and Life Sciences faculty who are outstanding teachers and who employ novel and innovated teaching methods to achieve success in student learning.

Number of Awards and Award Amount: one award per year, $5000

Who is eligible: Any full-time faculty may be nominated.

Selection Committee: The selection committee will be comprised of former Jack G. Justus Award recipients, the Bumpers College lead ambassador, and the chair of the Bumpers College Honors Student Board.

Criteria for the Award:
- Evidence of continued and effective use of innovative teaching methods. Innovations may include, but are not limited to, use of electronic resources, social media or experiential activities.
- Evidence of the impact of the nominee’s work on students or other faculty as demonstrated by outcome assessments, scholarly contributions or presentations, or other means.
- Evidence as an outstanding teacher through students/peers testimonial letters.

Packet:
1. A completed cover sheet (to be developed)
2. A letter of support from the nominator (two pages or less).
3. A statement from the nominee providing additional or clarifying information to strengthen the nomination. Limit: 500 words. Should include skills/materials/methods that may be replicated, may include teaching resource information (if relevant) and accessible for the review committee.
4. A CV emphasizing material relevant to the award (three pages or less).
5. Two testimonial letters of support from students or faculty members describing the teaching methodology and represent the views of student/faculty supporter (two pages or less).
6. An additional letter of support which may include external referees (two pages or less).

The packet should be organized in the order of the packet criteria (1-6) for uniformity. No color documents, photographs, or special binding is allowed. Please submit the nomination packet via electronic copy.

Award:
The recipient will be recognized during the annual Faculty and Staff Awards Luncheon and will bear the title, Justus Professor, for that period. The award will become effective September 1 of the year of recognition and cover the subsequent 12-month period. The recipient will receive an award of $5,000 to be used for enrichment of their teaching program (which may be defined in broad terms depending on the desires of the recipient). None of the endowment may be allocated to the salary of the holder. The proposed application of funds for instructional improvement and the overall vision of an applicant for improving instructional programs in the Bumpers College will influence final selection of the Justus Professor.
Specifics of the proposed activities will be determined after selection of the recipient. The recipient will present a proposal for use of funds to his/her department head for approval and then for approval by the dean before September 1 of the year of the award.

The submission deadline for nomination materials will be announced each fall by the Office of the Dean or the appropriate Associate Vice President.

Revised
4/29/2015