

## Face Covering Policy

In light of the constantly changing understanding of how the COVID-19 virus is transmitted, we are revising our face covering policy.

Until further notice, all employees will wear an approved face mask while inside a Division of Agriculture building (face shields are not an approved face covering and bandanas should only be worn if approved by your supervisor). If two people (this is the max allowed) are traveling in a vehicle, masks should be worn by both individuals.

Face coverings should be worn to cover nose and mouth to reduce the likelihood of transmitting pathogens through aerosol droplets and respiratory secretions.

Employees may only remove their masks if they are alone in their workspace and it is an enclosed space (as opposed to an open workspace such as a cubicle, or lab, or similar space), or while they are eating or drinking on a break.

Mask wear must resume anytime employees enter a shared space or another employee's office.

Employees who work outside, should wear a mask when within six feet of another person.

If you have a medical condition that may make wearing a mask difficult, contact your supervisor and Barbara Batiste, [bbatiste@uaex.edu](mailto:bbatiste@uaex.edu), to begin the process for accommodation through the Americans with Disabilities Act.

Dated 7-17-20