

**Division of Agriculture
John W. White
Outstanding County Extension Educator Award**

A. Award Objective

The objective of the John W. White Outstanding County Extension Educator Award is to recognize county faculty of the University of Arkansas Cooperative Extension Service who have made notable and outstanding contributions to the mission of the Cooperative Extension Service.

B. Eligibility

Any county faculty member of the Cooperative Extension Service is eligible. County faculty who have received this award within the past five years are not eligible.

C. Nomination Process

- Nomination: A county faculty member may be nominated for the John W. White Outstanding County Extension Educator Award by any organizational unit of the Cooperative Extension Service, any faculty member, or an organization of Extension employees.
- Length of Nomination: The nomination has a maximum of five pages (single spaced) plus appended materials (letters or supporting documents). Nominations exceeding five pages (for items D2-D6) will not have materials in excess of the first five pages considered.
- The deadline for nomination materials to be submitted will be announced each fall by the appropriate Associate Vice President.
- Resubmissions with a current nomination form are acceptable for a period of three years (the initial submission plus two subsequent years).

D. Nomination Packet and Selection Criteria

The following items will be used as criteria for evaluation and selection of the recipient and should be included in the nomination packet:

1. Awards Nomination Form
2. Brief vitae that highlights Extension programmatic assignments and includes a listing of academic training and date of appointments at the Division of Agriculture.
3. Description of major programmatic accomplishments.
4. Evidence of recognition by community or professional organization(s).
5. Evidence of activities designed for professional growth.
6. Evidence of involvement in civic affairs.
7. Letters of Support - The letters should address and evaluate the individual's contributions to their assigned administrative unit, contributions to the programmatic mission of the Division, why these contributions demonstrate excellence and provide evidence of personal growth and self-improvement in their assigned role. A maximum of three letters of support as described in the checklist below can be submitted. Additional letters will not be considered. The letters should address and will be evaluated for the nominee's ability to plan, implement, and evaluate Extension educational programs.

E. Nomination Packet Checklist

1. Completed nomination form
2. Brief Vitae
3. Description of nominee contributions
4. Evidence of recognition by community or professional organization, activities designed for professional growth and involvement in civic affairs
5. Three letters in support of the nomination
6. Items D2-D6 are limited to a combined total of five, single-spaced pages
7. Submit all documents as a single PDF file